

Oasis Academy Silvertown

Academy - Home Agreement

2020-2021

OUR SHARED VISION:

All young people, regardless of starting point, will be 'Ready for University, Ready to Lead' at Oasis Academy Silvertown. Through love, care and a rigorous academic focus, Oasis Academy Silvertown students will ultimately, be successfully and happily employed in a career with prospects and become a model citizen.



We're working
towards Artsmark
Awarded by Arts
Council England





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Our Shared Values

Our '5 Be's'	Attitude to Learning	Expectation
	<ul style="list-style-type: none"> • We are proud of our school and community. • We celebrate and value our differences. • We take pride in how we present our work. • We are ambassadors for our school. 	<ul style="list-style-type: none"> • I have the POWER OF FOUR with me at all times. • My presentation is good and my handwriting is neat.
	<ul style="list-style-type: none"> • We have the highest standards of uniform, inside and outside school. • We speak in standard English. • We behave professionally inside and outside school. • We have excellent manners. 	<ul style="list-style-type: none"> • I arrive on time to school; I arrive on time to lessons. • I accept responsibility for the things that I do and understand that if I bring banned items to school they will be confiscated.
	<ul style="list-style-type: none"> • We include and value everyone. • We treat others as we would wish to be treated. • We have zero tolerance for bullying. • We do the right thing even when no one is watching. 	<ul style="list-style-type: none"> • I respect the ideas, beliefs and contributions of my peers. • I am honest and do not tell lies. I say sorry if I do something wrong.
	<ul style="list-style-type: none"> • We work hard. • We complete our home learning to the highest possible standard. • We ask questions. • We read widely. 	<ul style="list-style-type: none"> • I follow instructions from staff the first time that they are given. • Homework is completed on time and to a good standard.
	<ul style="list-style-type: none"> • We have a growth mindset, for ourselves and others. • We respond to all feedback, because we know it helps us improve. • We never give up. • We do not make excuses. 	<ul style="list-style-type: none"> • I edit classwork for SPAG or corrections using a green pen. • I respond to marking from my teacher and action my targets.



1. Academy culture, behaviour and inclusion:

Oasis Academy Silvertown believes that students will only achieve academic excellence and outstanding outcomes within a calm, positive, focussed, happy learning environment. Oasis Academy Silvertown also believes that the distinction between behaviour being 'good' and behaviour being 'outstanding', is when students are enforcing and encouraging the behavioural and cultural norms themselves. In short this means "Doing the right thing even when no one's watching." The students have bought into the culture and the value system; they can see the worth of structure, calm and order and consequently, ensure that they encourage students to conform and discourage students who do not. These structured and cultural norms in a classroom ensure there is freedom for innovative and creative lessons free from time wasting low level misbehaviours. We believe every minute of our extended day is a precious learning opportunity and to this end, we have a common and very detailed set of expectations and clear systems and structures so no time is wasted.

The following behaviours and social norms will be explicitly taught, modelled, reinforced and praised:

- Making people feel happy, included, safe and wanted (keeping negative thoughts to yourself, being thoughtful towards others)
- Encouraging other students to behave in an appropriate way
- Making eye contact when you are speaking to your friends, your teachers or visitors
- Listen and respect others when they are contributing or speaking
- Smiling
- Always saying "please" and "thank you" and opening and holding doors for one another
- Saying "Good Morning/Afternoon" "How are you? Can I help you?"
- Shaking hands to greet students, staff and visitors when appropriate
- Volunteering to help other students or staff
- Taking initiative
- Doing what's expected when others are not
- Speaking in Standard English, and giving all answers in class in full sentences

2. Oasis Academy Silvertown Code of Conduct:

All Oasis Academy Silvertown students are "Ready for University, Ready to Lead" by:

2.1 In lessons:

- Arriving at the academy by 8:25am and to their coaching room by 8:30am and getting to all lessons on time
- Having the Power of 4 in every lesson (planner, pencil case, reading book, knowledge organiser) and their desk set out and ready for learning (planner, exercise book, reading book, pencil case). If a planner is lost, students will need to purchase a new one from Student Services for £5
- Wearing the correct uniform smartly throughout the day
- Entering the classroom calmly, greeting the teacher and starting the 'Do Now' activity in silence
- Only drinking water and not otherwise eating, chewing or drinking in class. (No drink other than plain water is allowed in the Academy)
- Being an active learner by engaging with the activities set by the teacher and demonstrating this by SLANTing at all times (Sitting up, Listening, Asking and Answering questions, Nodding, Tracking- see 2.1.2)

- Always completing home learning on time and to an excellent standard
- Making sure that students catch up with their learning if they have been absent from academy or have fallen behind for other reasons
- Believing that we are all part of a learning family and are all responsible/accountable for each other's behaviours - students must encourage positive behaviour from family members

2.1.1 Being an Oasis Academy Silvertown Citizen:

- Always being inclusive - never isolating, insulting, excluding, undermining or swearing at anyone
- Only professional physical touch is permitted eg a handshake (No play fighting, hugging, pushing, shoving, flicking, kicking, tripping up)
- Never screaming or shouting
- Always respecting academy property and taking care not to waste academy resources - never defacing the building, dropping litter or spitting
- Students must always walk in single file on the left between lessons (one behind the other, shoulders directly behind the person in front of you, no talking, whispering or non-verbal contact with other students)
- The first person in any line always holds the door open for the rest of the line
- Always smile and say "Good morning" or "Good afternoon" to any visitor
- Always open the door for any adult or student
- Always remember you are an ambassador for the Academy when on trips or educational visits or out in the community
- Always giving up your seat for an adult or family with young children
- Always go home from academy in an orderly, responsible way. Oasis Academy Silvertown Students never hang around on the streets
- When travelling on public transport, always respect those around you, reminding other Oasis Academy Silvertown family members of our expectations

2.1.2 SLANT - Students are expected to SLANT as their 'default' position in class as it is of best benefit for student learning: *Doug Lemov "Teach Like a Champion Technique"
Technique 32

SLANT stands for the following:

- Sit up and sit still
- Listen
- Ask and Answer Questions
- Nod your head
- Track the speaker

Students will be taught how to SLANT and will be expected to demonstrate this behaviour in every lesson. As well as being a proven benefit for student learning, it also teaches students vital social skills which are expected in the work place.

2.1.3 “Sweat the Small Stuff”: Students know what is expected and what the consequences are:

Students walking around with a top button undone or shirt untucked, looking down when speaking to a teacher, walking on the wrong side of the corridor or rolling their eyes when having been challenged, are behaviours that will not prepare students for our end goal of employment in a career with prospects. If these behaviours go unchallenged we are doing a disservice to our young people and allowing these small behaviours to go unchallenged will result in larger problems occurring. Below are some examples of behaviours that Oasis Academy Silvertown staff will never ignore and will address initially by a quick confident verbal or non-verbal correction however a demerit will be issued if the behaviour is not corrected:

- Talking or making comments while the teacher or a peer is talking
- Putting one's head down in class, slouching or leaning backwards in one's chair
- Any uniform infringement (shirt out, top button undone etc.)
- Calling out without permission
- Tapping their own desk or chair or that of another student
- Trying, non-verbally, to get other students to laugh at them inappropriately
- Refusing to SLANT
- Talking, unprofessional physical contact or talking/playing during line up
- Rolling eyes or not making eye contact
- Damaging academy property or wasting resources

2.1.4 Issuing demerits:

Teachers will firstly try to correct any inappropriate behaviour following the OAS stepped process. If the student does not then correct or alter their behaviour then a demerit will be issued.

3. Correction:

At OAS, students will be given Correction (detention) for any behaviour which stops their learning or the learning of others. Corrections will be awarded for every 3 demerits in any one half term (these may be corridor, break and community or in-class demerits). Students will sit the Correction the day after the third demerit is issued. Student rewards and sanctions will be recorded in their planners. Correction will take place for 1 hour between 3:15pm and 4:15pm Tuesday-Friday. On a Monday, Correction will be from 4:15pm- 5:15pm. Principal's Correction runs each Friday from 3:15pm - 5:15pm, for serious incidents and failure to attend correction. Parents must attend a meeting at the academy if their child is placed in Principal's Correction.

3.1 Accepting a teacher's instruction:

Students will be well-versed and will be inducted into how to accept a demerit or verbal or non-verbal teacher instruction. The below will also be displayed around the Academy for a continual reminder:

Students must:

- Make eye contact with the teacher
- Say “Yes Miss/Sir” or “Yes Miss/Sir, can we talk about it later?”
- In each case, the student will hand over their planner immediately to the adult in question

Students must not:

- Tut or kiss teeth
- Raise eyebrows in shock
- Question or challenge the decision
- Walk away or slouch head

3.1.1 Relocation and/or reflection of a student:

- A student can, if appropriate, be sent out of a lesson to work in another lesson. They will automatically receive a Correction for the following evening.
- In exceptional circumstances the teacher will be able to remove a student to another classroom without issuing any prior demerits, this will result in an Immediate Correction and parent meeting.
- If a student is sent out of a lesson, they will serve Correction until 4:15pm (5:15pm on Mondays). Internal exclusion (reflection) will sometimes be issued for a set number of days.
- In reflection a student must meet academy behaviour expectations in the reflection room and complete all work set or they will repeat the following day.

3.1.2 Issuing an Immediate Correction:

Some more serious behaviours warrant immediate awarding of an “Immediate Correction”. Immediate Corrections are awarded for the following:

- Receiving 3 demerits in a lesson or being moved to another room. A parent or guardian will be expected to come in for a meeting with the relevant teacher.
- Not having their power of 4. (Planner, Knowledge Organiser, Pencil Case, Reading Book)
- Rude or inappropriate use of language to students or staff
- Responding inappropriately to a demerit
- Any form of bullying
- Possession of iPods, MP3 players, cameras, smart watches, iPad, handheld video consoles or mobile phones in the academy

Students should leave their mobile phones and other electronic items at home as they will not be permitted in the academy. If a student chooses to bring their phone to academy, they must leave it in the box in their learning coaching room. The box will then be stored in student services until the end of the day.

If a student is found to have a mobile phone on them during the academy day, the policy is: “See it, hear it, take it.” The phone will be confiscated, the student issued with a Correction and the phone only returned to a parent/carer who comes to pick it up from academy.

Uniform will be checked at the start of the day and lesson. Students out of uniform will not be allowed to join the academy community. Parents will be contacted and asked to bring the missing item to the academy, or authorise their child to return home to collect it. If students are without their item by 8.30am they will be lent a piece of uniform by the Academy for the day and awarded a Correction. If this is not possible, or it is a repeat offence, they will remain in reflection until the matter is resolved.

3.1.3 Lateness to academy:

The academy day runs from 8:30am to 4:15pm daily. Students should aim to be on site by 8:25am each day. Lessons finish at 3:15pm Tuesday - Thursday for Key Stage 3 students, and at 4:15pm on some days for Key stage 4 Students. On Mondays, all students must attend enrichment activities from 3:15pm - 4:15pm and students are expected to attend a minimum of one other extra-curricular activity per week.

If students are late to the academy (they must be in their coaching room by 8:30am), they will automatically be required to sit a 30 minute Correction at lunchtime.

4. Attendance:

For full details of OAS's attendance and punctuality policy, please refer to the full document which can be found on the Academy's website www.oasisacademysilvertown.org.uk

4.1 Key Principles:

- Students at the Academy have the right to the best possible education
- In order for students to access the best possible education, a high level of attendance is essential
- Students' ability to stay and feel safe, enjoy and achieve and to make a positive contribution may be jeopardised by poor attendance

The Academy aims to ensure that attendance for all pupils remains at 98% or higher. Attendance is a whole Academy initiative. Helping to create a pattern of regular attendance is everybody's responsibility including parents, students and Academy staff.

The diagram on the following page highlights the whole academy approach to attendance monitoring and intervention.

4.2 Attendance Monitoring and Intervention:

The Academy has an escalating approach to reinforcing high levels of attendance and intervening in respect of attendance concern.

4.3 Authorised and Unauthorised Absence:

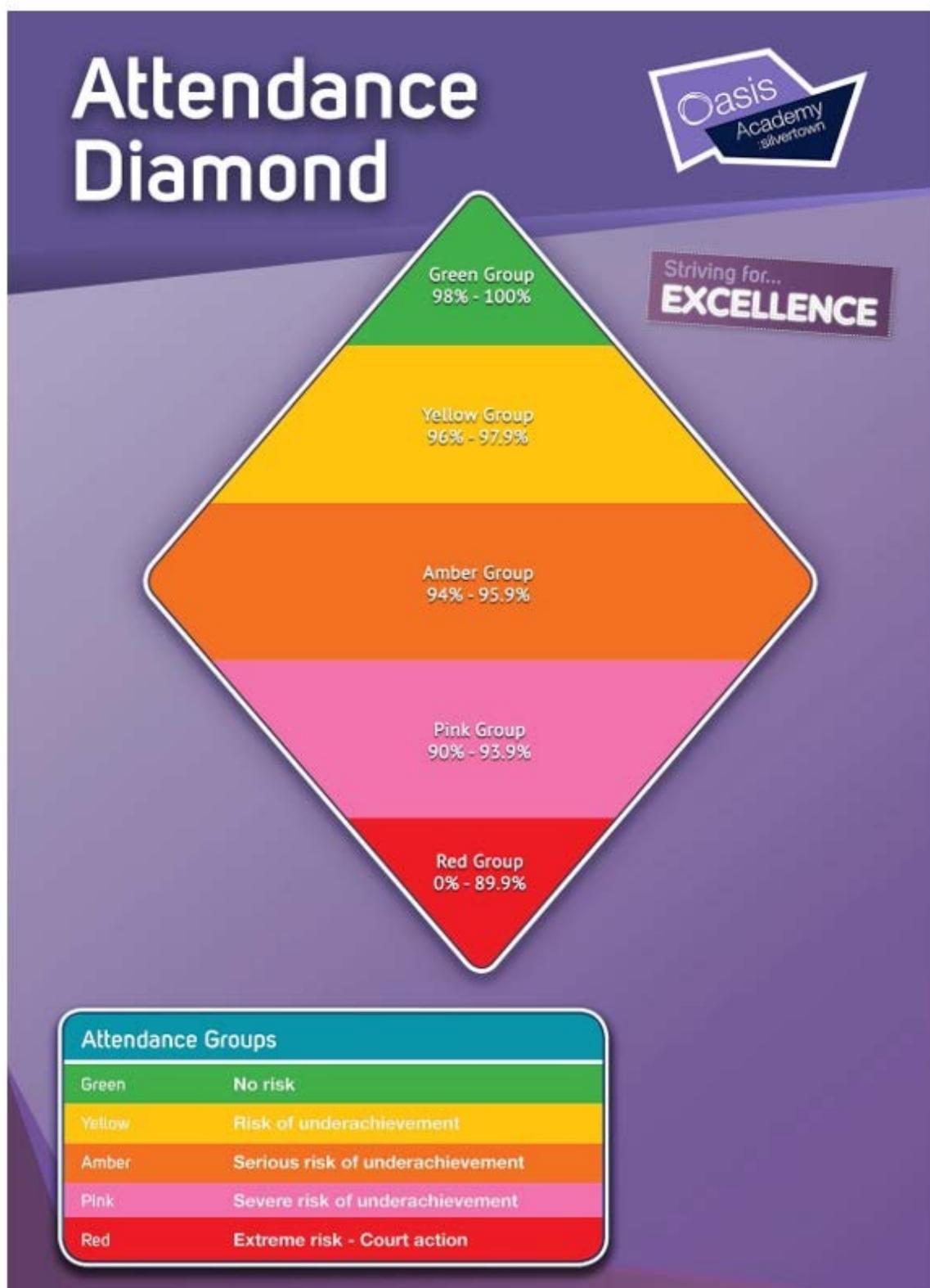
If a student is absent from the Academy, it is vital that a parent contact the Academy by 9am to provide a reason for absence. This should be by telephone to the reception in the first instance supported by a written note on the student's return.

Absence can only be authorised where there is good cause. Absences for illness/medical reasons must always be supported by medical evidence. If no adequate reason for absence is provided, attendance will be recorded as unauthorised.

4.4 Avoiding Holidays and Appointments during Term Time:

In order to maximise individual achievement, parents should avoid making routine appointments for students during the Academy day. Parents should not take family holidays during the term time period, and these will not be authorised by the Academy. The Local Authority has the power to fine parents if their child is absent from the academy without authorisation.

4.5 Attendance Diamond:





5. OAS Lunch:

All students will eat academy lunch together in their houses. If you wish, the academy will provide your child with a nutritious hot meal and dessert, freshly made every day by the professional catering team. All meat served is halal. The academy operates a cashless dining system. (See 5.1) Alternatively, if parents wish, students may bring a healthy packed lunch.

5.1 Parent Pay:

Parent Pay is the system used by Oasis Academy Silvertown to ensure safe and secure payments of academy meals, breakfast and snacks. You will need to credit your account with £50.00 at the start of the term.

As a parent or guardian you are required to top up your account regularly to make sure it is always in credit. Any negative balances will be chased by phone, letter or email and where necessary, followed up by a meeting with the Operations Manager or Principal.

You can log into Parent Pay via www.parentpay.com/Parents/Login. Each student has their own unique login that you as their parent or guardian can log onto to top up the account.

Further details can be found on our website.

6. Curriculum:

Our curriculum is structured with a focus on a broad and ambitious academic and vocational curriculum throughout Key Stage 3 and 4. As a commitment to that breadth and ambition, we intend that at least 85% of students follow an EBACC curriculum. Beyond the EBACC, we highly value the arts and other subjects, ensuring that all students study music, drama, art and technology, RE, computing and PE in as much depth and for as long as possible throughout Year 7, 8 and 9.

In Year 7, 8 and 9 all students study English for five hours per week and Maths for four hours per week, ensuring that every student has strong foundations in literacy and numeracy. Students who enter the academy below the expected level in reading, writing or maths, have additional support in these areas in order to support them catching up with their peers.

In addition, all of our students participate in an extensive Enrichment programme. This ensures that all students engage in at least three enrichment activities per year as well as taking part in four enrichment days focusing on healthy living, expressive arts, the local community and STEM.

In Year 10 and 11, almost all students study nine GCSEs. All students study English, Maths, Science, Core PE and PSHE. Almost all students additionally study French and either History or Geography. In addition to these compulsory subjects, all students choose two or three option subjects from the list below.

As a part of our PSHE curriculum we provide Relationships Education and Health Education to all of our students. There is no right to withdraw from Relationships Education or Health Education. However, parents have the right to request that their child be withdrawn from some or all of the non-science curriculum sex education delivered as part of statutory Relationships and Sex Education. If you wish to withdraw your child from this, we recommend you have a conversation with a member of the leadership team. If you still wish to withdraw your child, please indicate this on the multi-signing form you receive at the beginning of the academic year.

7. Assessment:

We assess students formally and informally throughout all areas of our curriculum in order to:

- Help students embed and use knowledge fluently
- Check understanding and inform teaching
- Communicate to others how well students are progressing

Students complete regular independent tasks, receive feedback in class in GROW lessons and improve their work. Our teachers do not write comments on individual students' work. Instead, students are taught to identify their strengths and areas for improvement and are guided to edit and redraft their work, increasing their independence and understanding of their learning.

Formal assessments will be completed three times per year, after which a report will be sent to all parents.

Intervention and support will be in place for any student who is not making the expected progress in a subject(s).

8. Rewards:

Teachers will constantly be rewarding students based on effort, punctuality, attendance, progress and achievement within lessons as well as behaviour and contribution to the wider academy community. Below are some of the ways that students will be rewarded:

- Merits given in their planner and Merit shop at the end of each term.
- Half term Pizza award
- Mentioned in assembly – round of applause
- Certificates
- Trophies
- Stickers and postcards
- Phone calls home to parents/guardians
- Giving the student a special responsibility eg leadership responsibilities
- Selecting students to represent the academy – show visitors around and attend additional extra-curricular visits/trips
- Reward trips
- Attend Breakfast with the Principal (on site)

You can read more about academy rewards in your child's planner.

9. Bullying:

Bullying or harassment is the use of deliberate aggression with the intention of hurting another person.

Oasis Academy Silvertown has a zero tolerance policy towards bullying and any incidents of bullying will be fully investigated and taken extremely seriously. Students are expected to treat each other with respect both inside and outside academy.

Bullying/harassment can be:

- Emotional - being unfriendly, excluding, tormenting (e.g. hiding books, threatening gestures);
- Physical - pushing, tripping someone up, kicking, hitting, punching or any use of violence;
- Racist - racial taunts, graffiti, gestures;
- Sexual - unwanted physical contact or sexually abusive comments;
- Homophobic - because of, or focussing on the issue of sexuality;
- Because of learning or physical disabilities;
- Verbal - name-calling, sarcasm, spreading rumours, teasing because of appearance etc.;
- Cyber - all areas of internet use, such as e-mail, social media and internet chat room misuse;
- Mobile threats by text messaging and calls, misuse of associated technology, i.e. camera and video facilities, Apps etc

10. Uniform:

At Oasis Academy Silvertown we place great emphasis on taking pride in our academy. A visible indication of this is in the standard of student uniform. Many visitors have commented on how smartly presented our students are. We want to ensure that all students, whilst wearing their academy uniform, are maintaining a professional appearance, both in school and outside in the community.

To ensure that all students are aptly prepared each September, we ask that you read the following information very carefully and make sure that your son or daughter has the correct uniform for starting their next academic year.

Item	Uniform expectation	Consequence if expectation not met
Blazer	Oasis Academy branded blazer. Available from the school uniform shop (Ian Howard Schoolwear).	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.
Tie	Oasis Academy Silvertown tie. Must be worn smartly, with top button of shirt done up and at an appropriate length: the tie should reach to the waistband of the student's skirt/trousers. Available from the school uniform shop (Ian Howard Schoolwear).	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.
Academy bag	Oasis Academy branded bag. Available from the school uniform shop (Ian Howard Schoolwear).	Uniform infringement will result in an immediate correction. Students will not be permitted to use a non-Oasis Academy branded bag.
Sports kit for PE	Oasis Academy branded polo shirt. Available from the school uniform shop (Ian Howard Schoolwear). Oasis Academy branded sports shorts or branded tracksuit bottoms. If students wish to wear long bottoms for PE, Branded tracksuit bottoms are the only option. Leggings/tights/long bottoms worn under shorts are	Uniform infringement will result in an immediate correction. Students will be asked to change into appropriate clothing.

Item	Uniform expectation	Consequence if expectation not met
	<p>not acceptable. Available from the school uniform shop (Ian Howard Schoolwear).</p> <p>Oasis Academy branded track suit top. Available from the school uniform shop (Ian Howard Schoolwear).</p> <p>NOTE: <u>This is an optional item, but if students wish to wear a long sleeved sports top this is the acceptable sports clothing item.</u> <u>Long sleeved tops worn under short-sleeved tops are not acceptable.</u> Unbranded items will be confiscated on site by academy staff, and students will receive an immediate correction for uniform infringement.</p> <p>Sports socks, black, white, grey or navy only.</p> <p>Sports trainers.</p>	
Jumpers and cardigans	Oasis Academy branded jumper or cardigan. Available from the school uniform shop (Ian Howard Schoolwear).	Unbranded items will be confiscated on sight by academy staff. Students will receive an immediate correction for uniform infringement.
Shoes	Plain black leather or leather effect shoes. No trainers (regardless of colour), and no canvas shoes or boots of any description.	Students will be asked to wear spare academy appropriate shoes. Students will be issued an immediate correction for uniform infringement.
Socks or tights	Black, white, grey or navy socks or tights.	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.
Trousers	Smart, tailored, plain dark grey trousers of waist height and ankle length (no chinos, denim, skinny trousers, leggings, combats or any other recent fashion trend or casual trouser). No trousers with accessories such as leg pockets or zips etc.	Uniform infringement will result in an automatic 1 hour detention. Students may be asked to change into appropriate clothing.
Skirts	Pleated or straight, plain dark grey knee length skirt.	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.
Shirts or blouses	White school shirt- long-sleeved or short sleeved. Please note that a long- sleeved top under a short sleeved shirt is not permitted.	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.

Item	Uniform expectation	Consequence if expectation not met
Head covering for girls (optional)	Plain navy or lilac religious head covering is acceptable if required.	Uniform infringement will result in an immediate correction. Students may be asked to change into appropriate clothing.
Coats	In winter we would expect students to wear a dark coloured coat, either black, grey or navy . Hooded tops are not permitted. Jackets with large logos or patterns are not acceptable.	Hooded tops and non-uniform coats will be confiscated until the end of the day. Students will receive an immediate correction.
Scarves, hats and gloves	In winter plain black, grey or navy scarves and gloves are acceptable, and knitted black, grey or navy "beanie" style hats. No baseball caps.	Uniform infringement will result in an immediate correction. Inappropriate items of clothing will be confiscated until the end of the academy day.
Jewellery	One single, small, plain gold or silver stud in each ear lobe only and a single wrist watch is permitted. No diamond or diamond effect earrings. No large earrings. No sleepers of any size, no ear stretchers, tapers or spike earrings. No large studs. No other visible piercings (upper ear, nose, lip)	Inappropriate jewellery will be confiscated until the end of the academy day. Students will receive an immediate correction. If the jewellery cannot be removed, the student will remain in reflection until the end of the academy day.
Make up	No excessive make up. No nail varnish. No false nails, nail extensions, gel or acrylics.	Students will be asked to remove excess make up and nail varnish and will be issued an immediate correction. For false nails/extensions/gel/acrylics students will be asked to remain in the reflection room until the matter can be rectified.
Hair	Only natural looking hair colours permitted. Patterns shaved into hair or eye brows will not be permitted.	Students who dye their hair an unnatural colour/unnatural colours will be asked to remain in the reflection room until the matter can be rectified. For patterns in hair/eyebrows, students will be placed in the reflection room at break and lunch time until hair/eye brows grow to an appropriate length.

Please note that if a student does not hand over the item immediately, the sanction will increase and parents will need to collect the item. If the uniform issue cannot be immediately rectified, the student will need to stay in the reflection room and parents will be contacted. Please note that the Academy Behaviour Policy sanctions will be applied for any further breach of uniform expectations.

11. Mobile phones and other equipment:

We would also like to emphasize our policy on mobile phones at Oasis Silvertown. Whilst we understand that you may wish for your child to have a mobile phone, students will not be permitted to use their mobile phones during the academy day. Any mobile phone that is seen during academy hours will be confiscated and students will serve a 1 hour immediate correction at the end of the day. We also require parents to come and pick up the confiscated phone at the end of the day.



As we advise students not to bring their phones into school, the Academy will not be held responsible for any loss, theft or damage to their phones. If students insist on bringing a phone, they should hand this in during coaching each morning, where it will be placed in a locked cupboard and can be collected at the end of the day.

In terms of equipment students will need to bring with them in September, all students will be expected to produce their ***Power of 4*** in lessons. The ***Power of 4 includes the student planner, a reading book, knowledge organiser and a pencil case.*** *Students will receive their planners on their first day back in September. Students will need to bring their own reading book for the start of the academic year and all students will be expected to have their pencil case, fully equipped with writing pens, pencil, ruler, rubber, protractor, highlighters/green pen and colouring pencils.* If a student does not have their power of 4, they will be issued with an immediate correction.

The Formal Agreement

PART A: Academy section

We acknowledge our responsibility to ensure your child is “Ready for university, ready to lead” and to support parents to ensure our students are developed into excellent, well rounded citizens in our caring community.

Therefore the Academy will:-

- Provide a friendly welcome to your child and a secure, stimulating, moral environment in which to learn;
- Ensure that your child is valued for who she/he is and helped to make good progress in their spiritual, moral, emotional and academic development;
- Treat your child with the dignity and respect they deserve;
- Do our utmost to provide the best possible education we can for your child, through enthusiastic teaching, which is rooted in our beliefs, our values and our skills;
- Ensure that the education provided for your child is tailored, as effectively as possible, by using good assessment, recording and tracking strategies;
- Provide you with information about your child’s progress and provide you with opportunities to talk to teachers;
- Keep you well informed about Academy policies and activities through regular letters and newsletters;
- Set, mark and monitor work suitable to your child’s needs;
- Contact you if there is a problem with your child’s attendance or punctuality;
- Inform you of any concerns regarding your child’s behaviour, work or health;
- Challenge your child to strive for the highest standard of personal, social and intellectual development and aim for excellence in all they do.



Signed:

Name: Johanna Thompson

Role: Principal

Date: Summer 2020

PART B: Parent and student Section

a) Oasis Academy Silvertown Academy Day Times

I understand that the Oasis Academy Silvertown day is extended. I will ensure my child is at the academy on time. (No child will be allowed into the academy before 7.45am). I understand the extended academy day runs until 4:15pm for Year 7-9, and may run until 5:15pm for Year 10 and 11.

b) Oasis Academy Silvertown Home Learning Club

Home Learning Club runs from Tuesday to Friday from 3:15pm - 4:15pm for Years 7-11. Children will be supervised and will work silently during these times. Home Learning Club is optional. I understand if my child wants to attend home learning club it is their responsibility to arrange this with me in the morning or the day before they attend. I understand the academy will not seek parental permission if a child chooses to stay for Home Learning Club.

If your child fails to complete their homework on time and/or to a high standard attendance to homework club will be compulsory.



c) **Oasis Academy Silvertown Correction**

I understand there will be a 60 minute Correction Tuesday - Friday between 3:15pm and 4:15pm for Years 7-10. On Mondays Correction for Year 11 and all other students is from 4:15pm - 5:15pm. This will be on the day after the Correction is given or 3rd demerit received. In addition to this, I understand Principal's Correction will run from 3:15pm - 5:15pm on Friday.

I understand that if my child has broken the Oasis Academy Silvertown Code of Conduct and received 3 demerits in a half term, or has acted in a manner that contravenes our code of conduct for example being asked to work in another classroom due to poor behaviour, they will receive an Immediate Correction.

I understand my child can be issued a 60 minute Correction with no prior warning or parental permission. However, I understand I will receive either a phone call, voicemail, text, or email notifying me of the correction between 12:00pm - 3:15pm. I understand I can also check the planner to find out details of the reason for the correction.

I understand if my child fails to attend a Correction then I may be required to accompany them back to the academy for a meeting and that my child will be placed in Principal's Correction or even reflection (internal exclusion).

d) **Mobile Phones/IPods/Smartwatches/Mp3 players etc**

Mobile phones or any other electronic equipment are not permitted in Oasis Academy Silvertown, and the policy is "See it, hear it, take it." Parents will be notified on the same day if a phone is confiscated. If a student chooses to bring a mobile or electronic device into the academy, they must place it in the box for their coaching group on arrival and pick it up at the end of the academy day.

I understand that if my child brings a mobile phone or similar device into the academy and does not place it into the box, it will be confiscated and not returned until a time can be arranged with the parent to meet a member of the leadership team. I understand that if my child does not hand the item over immediately if it is seen or heard, they will be placed in reflection and I will have to attend a meeting at the Academy. Oasis Academy Silvertown will not be held responsible for any phones or electronic equipment that are brought into academy.

e) **Healthy Lifestyles at Oasis Academy Silvertown**

The Academy promotes a healthy lifestyle: fruit and plain water is permitted at break time. Any other food/drink e.g. sweets, chocolate or drinks other than plain water are not permitted at the academy. The academy operates a "See it, hear it, take it" policy. I understand if my child is seen with any other drink other than plain water, or sweets/chocolate, these will be confiscated and my child will be issued an Immediate Correction. I understand that if my child does not hand the item(s) over immediately they will be placed in reflection and I will have to attend a meeting at the Academy.

f) **Safeguarding**

Oasis Academy Silvertown follows and supports the rigorous multi agency safeguarding policy and procedures agreed by Newham local authority. The academy ensures that all staff are fully trained and follow best practice at all times. The academy is a secure site with all visitors having to report to the reception office. Parents and visitors are very welcome in the academy but are not allowed to move around the site unsupervised.

g) **E-safety**

ICT and its related technologies such as email, the internet and mobile devices are an expected part of our daily working life in the academy. This agreement is designed to ensure that all students are aware of the responsibilities when using any form of ICT, inside the academy or outside the academy. All students are expected to sign this agreement and adhere at all times to its contents, whether inside or outside the academy.

The below is not intended to be an exhaustive list. Users should use their own good judgement when using academy technologies inside the academy, and internet social networking sites outside the academy.

- Make sure your posts reflect well on the academy and do not present the academy in a negative light
- Make full use of the internet and academy technologies such as GCSE Pod and Show My Homework
- All posts should be positive. The academy will not tolerate offensive language/or comments on internet/social media, whether this is inside or outside our academy.

h) **Internet Access Contract 2020/2021**

Students will have the opportunity to regularly access the internet including email accounts as part of their learning at Oasis Academy Silvertown. Students will be allowed to access web sites that relate directly to their research topic or area of study. Students who accidentally encounter web sites that are considered offensive or in any way inappropriate should report them to the supervising adult immediately. In addition, students do not have permission to download any material such as software, games and music.

I have discussed the correct use of the internet and email accounts with my child who understands that internet access is for the purpose of learning and knows that he/she will be excluded from using the internet and email accounts if found to be visiting inappropriate sites or downloading inappropriate materials of any kind.

i) **Local Trips, Visits and Excursions**

'Local trips' refers to any excursions where students will travel between London zones, either walking, by public transport or taxi. Local trips will take place within the Academy day (between 8:30am and 4.15pm). You will be provided with a separate consent form for trips beyond London which take place outside of Academy hours.

Oasis Academy Silvertown students will be given the opportunity to participate in local excursions that support the Academy curriculum. Examples of these visits include trips to local theatres, art galleries and museums or local businesses. Your child will also be required to regularly attend offsite lessons at our local sports facilities. These excursions will involve walking to local venues, students will be closely supervised by teaching staff and volunteers. If the trip changes the academy day times you will be notified.

I understand that these excursions will involve travelling, under close supervision, to different venues. I also understand that the safety of my child will be carefully considered in planning the excursion and that all excursions will have the approval of the Academy Principal.



j) **Adverse Weather**

It is the policy of the academy to make every effort to remain open whenever possible. The decision to close the academy either before or during the academy day due to adverse weather conditions will be made by the Principal. Prior to the decision being taken, a risk assessment will be completed to ensure all the health and safety issues have been considered and control measures implemented. The risk assessment will be reviewed as adverse weather conditions persist.

The academy will only be closed if one or more of the following conditions apply:

1. Insufficient staff are able to come in to keep the academy running safely
2. Site conditions are deemed unsafe or dangerous
3. Conditions are considered to be, or are anticipated to later become, too hazardous for safe travel home

If the academy is to close:

- a) The closure will be recorded on the Oasis Academy Silvertown website
www.oasisacademysilvertown.org
- b) The closure will be tweeted via @OasisSilvertown
- c) Parents/carers who have supplied mobile telephone numbers will be alerted to the closure using the SMS text messaging service

The academy will make all practicable efforts to keep parents informed as to the situation with the academy during the period of adverse weather. We appreciate that the uncertainty places considerable difficulties upon parents, however, parents are expected to check the academy website when it becomes clear that an early closure is a possibility. Parents/carers are also expected to inform the academy if their mobile telephone numbers change.

Parents acting on the assumption that the academy would be closed without gaining confirmation, or failing to inform the academy of the circumstances that may prevent the child coming into the academy, risks their child being registered as an unauthorised absence.

Where the academy is officially closed, all absence is counted as authorised absence (absence code Y). In the event of the academy having to close during the day due to worsening weather conditions, parents will be contacted by text message either at home or work to let them know about the students being released early. Such an early release will only be contemplated in very extreme circumstances and unless indicated otherwise on the student early release forms signed by parents/carers, students will be allowed to travel home alone earlier than usual.

Student and Parent Agreement

I/We have read all the information in Sections 1-11 including the information on attendance, punctuality, code of conduct, rewards, correction and bullying. We have read Section B of the formal agreement. We agree to follow these expectations and procedures and support the work of the academy.

Parent's Signature.....

Child's Signature.....

Parent Name.....

Child's Name.....

Date.....

Parent form: withdrawal from sex education within RSE

TO BE COMPLETED BY PARENTS			
Name of child		Year group	
Name of parent		Date	
Reason for withdrawing from sex education within relationships and sex education			
Any other information you would like the school to consider			
Parent signature			

TO BE COMPLETED BY THE SCHOOL	
Agreed actions from discussion with parents	Include notes from discussions with parents and agreed actions taken. e.g. Joe will be taking part in all relationships lessons and during the sex education lessons, he will be working on independent learning

Appendix 1 : More Details about our arrangements

1) Attendance

The Government's guidance is clear that students are expected to attend school from September following the DfE statutory guidance.

This means that parents have a duty to ensure that their child regularly attends school, and that schools have a responsibility to record attendance and follow up absence.

2) Social Distancing and bubbles

In addition to the information in my letter, we will have a number of one-way systems in place, and there will be 2m distance tapes in place around the Academy so that pupils can be reminded of the need for distancing wherever possible. There will also be notices reminding students about the need for good respiratory hygiene (catch it/bin it /kill it) and we will ensure ventilation wherever possible.

3) Amended start and end times dependent on year group

The year group bubbles will have slightly different start and finish times. It is important students arrive in their allotted time slot so as not to make contact with students outside of their bubble.

Some bubbles will also have a different entrance to the Academy.

Year group	Arrival time between	End time	Enter and exit via
Year 7	8:20- 8:30	15:00	Playground Gate
Year 8	8:20-8:30	15:00	Playground Gate
Year 9	8:35-8:45	15:15	Playground Gate
Year 10	8:35-8:45	15:15	Playground Gate
Year 11	8:20-8:30	15:15	Student Entrance

4) Hygiene and cleaning

We will ensure that everyone understands that good hygiene is everyone's responsibility and that everyone is responsible for everyone else's health.

We will maintain intensified cleaning routines with a focus on regularly wiping down door handles and hard surfaces. As per normal, the Academy will be cleaned every day and there will be disinfectant sprays and paper for cleaning purposes in each classroom.

5) Risk assessments

The risk assessment described overleaf has been developed through risk assessment following guidance from the Government and detailed guidelines from the Oasis Community Learning. The risk assessment will be signed off by the Oasis national leadership team along with myself as Principal and will remain under constant review as we monitor our progress and as the country's situation changes.

6) Getting to and from school

The Government continues to advise that students should try to avoid public transport especially at peak times and, where possible, travel to and from the Academy by walking or cycling. We have staggered arrival times with this in mind – see point 3. We know that this will not always be possible, so please let us know any concerns around this. If you are planning to drop off your child

by car, we ask that you do so well away from the academy gates, and not on the "blind corner" by Dockland Street/Brixham Street.

Wearing face coverings is a requirement for using public transport for children over 11. There is advice online for people on how to make their own face coverings at home, using scarves or other textile items (you can read this advice by searching 'how to wear and make a cloth face covering'.)



These face coverings should cover the mouth and nose while allowing the wearer to breathe comfortably and can be as simple as a scarf or bandana that ties behind the head to give a snug fit.

7) Coming into school - Mask procedures

Public Health England does not recommend the use of face coverings in schools. Please note however that face coverings are required at all times on public transport (for children over the age of 11).

When pupils arrive at school, they will then be required to immediately dispose of any temporary face coverings they may have been wearing in a covered bin, or place reusable face coverings in a plastic bag which they can pick up later when leaving to go home, and then wash their hands immediately before heading to their classroom. Pupils who wear face masks on the way to school must remove them on arrival by using the straps rather than the front of their mask.

We continue to have a stock of PPE within the Academy, including face-masks, disposable gloves, disposable aprons, hand sanitisers and soap, if required.

In light of Government advice, we will no longer be undertaking thermometer testing upon arrival.

8) Water bottles and other equipment

Pupils are required to bring in their own water bottle for their individual use. These must be labelled and can be re-filled during the day. Pupils will no longer be permitted to drink directly from the water fountain, for health and safety reasons.

Pupils should not bring in any additional unnecessary items of equipment into school.

9) No access/no outdoor visitors

To help us reduce the risk of infection, we will not be able to receive visitors or parents until further notice. During the day, we ask that parents communicate with us only via the telephone on 0207 059 2500

10) Food and packed lunches

We will ensure all students have the opportunity to have a hot meal if they wish.

Students may bring in packed lunches, but they must remain within their bags throughout the day, and any rubbish should be taken home each day.

11) Uniform

All students will return to full uniform. Please note that students should not bring in additional items of clothing from home which are not part of their school uniform.

12) Behaviour

We will be making some minor amendments to our behaviour policy and Home Academy Agreement to reflect our new arrangements. These have been published on the Academy website's policies page, and the link to these is in the main letter.

13) Suspected symptoms, a confirmed case, and multiple confirmed cases

We will be following the government's direct guidance on what to do if a student or staff member has suspected coronavirus symptoms or is confirmed to have the virus.

We have provided this guidance at the end of Government Guidance and Frequently Asked Questions section.

Appendix 2: Government guidance and frequently asked questions

You may have questions about the Government's approach to reopening schools. I have summarised some of the [Government's latest advice](#) which I hope will address some of your questions. You can read the Government's full advice by searching '*DfE parents guidance*'.

Is it safe to return?

The prevalence of coronavirus has decreased since schools restricted their opening to most pupils, the NHS Test and Trace system is up and running and we understand more about the measures that need to be in place to create safer environments in schools.

The scientific evidence shows that coronavirus (COVID-19) presents a much lower risk to children than adults of becoming severely ill, and there is no evidence that children transmit the disease any more than adults. There will still be risks while coronavirus (COVID-19) remains in the community, and that is why schools will be asked to put in place a range of protective measures.

More on public transport

As I explained overleaf, where possible, young people are encouraged to avoid public transport, particularly at peak times, and to walk or cycle to school. Where your child relies on public transport to get to school, and cannot walk or cycle, the [safer travel guidance for passengers](#) will apply. Face coverings are required at all times on public transport (for children over the age of 11).

Curriculum

The Government has set out expectations on what schools are expected to teach when pupils return in September. Schools will continue to provide an ambitious and broad curriculum in all subjects. There may need to be changes to some subjects - such as PE and other practical subjects - to ensure they can be delivered safely.

Assessment and exams

The Government recognises that young people will have missed a critical period of their learning due to lockdown in the 2019 to 2020 academic year. For those students going into Year 11 and Year 13 from September, the government is planning on the basis that GCSEs and A levels will take place in summer 2021.

Extra-curricular activities

The Government advises that;

- Schools will be permitted to run breakfast and after-school activities. They must be delivered in line with the guidance on protective measures, so things may need to run things differently.
- schools can resume educational day trips, in line with the latest public health guidance and wider guidance for schools on the actions they can take to reduce risks.

Suspected symptoms of coronavirus amongst the school community

The Academy will fully engage with the NHS Test and Trace process and contact our local Public Health England health protection team. Parents/carers need to be ready to:

- book a test if you or your child are displaying symptoms. Pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop.
- provide details of anyone you have been in close contact with if you or your child test positive for coronavirus or if asked by NHS Test and Trace
- self-isolate if you have been in close contact with someone who develops coronavirus symptoms or someone who tests positive for coronavirus
- Anyone who displays symptoms of coronavirus should get a test. Tests can be booked online through the NHS testing and tracing website. Parents must inform us immediately of the results:
- if you or your child tests negative, and if you or your child feel well and no longer have symptoms similar to coronavirus (COVID-19), you can stop self-isolating.

- if you or your child tests positive, you should follow the 'stay at home: guidance for households with possible or confirmed coronavirus infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and your child may only return to school if they do not have symptoms other than a cough.

Confirmed case of coronavirus amongst the school community

The Academy will take swift action if we become aware that someone who has attended has tested positive for coronavirus. We will contact the local health protection team that will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. Based on the advice from the health protection team, we would then send home those pupils who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
- proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual

The health protection team will provide definitive advice on who must be sent home, and we will keep a record of pupils and staff in each bubble to help in this instance.

Household members of those contacts who are sent home do not need to self-isolate themselves unless your child who is self-isolating subsequently develops symptoms. If someone in a bubble that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow 'stay at home: guidance for households with possible or confirmed coronavirus infection'. They should get a test, and:

- if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period.
- if the test result is positive, they should inform us immediately, and must isolate for at least 7 days from the onset of their symptoms. Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus infection'

If we have more than one confirmed case

If the Academy was to experience an outbreak (2 or more confirmed cases of coronavirus among pupils or staff within 14 days, or if there is an increase in absence due to suspected cases of coronavirus), we will contact our local health protection team. This team will advise any additional action, though the closure of the whole school will generally not be necessary.

Where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will focus on the person's class, their year group, the whole school, if necessary. If our local area sees a spike in infection rates, we may be advised to implement further measures.