

## Behaviour Policy – Appendix

### BEHAVIOUR AND CONDUCT EXPECTATIONS

#### FOR STUDENTS RETURNING TO SCHOOL

The information below is important - it is there to keep staff and students safe

#### CONTEXT

This appendix is for use as students return to the academy, while the threat of Covid 19 is still with us. It is to ensure that we keep students and staff as safe as possible, both physically and emotionally. Our school rules and behaviour policy still apply. However, in order to keep everyone safe in the current situation, the rules that everyone must now follow are:

Safety Area	Expectations
<b>Before School</b>	<p>Make sure that your uniform is clean every time you come into school.</p> <p>If you feel unwell, you should not attend school.</p> <p>Make sure you have packed a water bottle and it is full.</p>
<b>Arrival and Departure</b>	<p>Students arrive at allocated time and wait patiently in a 2 metre distance line until called in by a member of staff.</p> <p>At the allocated time students leave school in a distance, ordered way and do not meet up or gather outside the school gate.</p> <p>Make sure your mobile phone is switched off or on silent – no mobile phones are to be seen in school or they will be confiscated.</p>
<b>Handwashing and Hygiene</b>	<p>Handwashing must be done on entry to school, after using the toilet, before and after break and lunchtimes and when instructed to do so by a member of staff.</p> <p>School equipment must not be shared; students should not put items in their mouth, and must try not to touch their nose, eyes and mouth.</p>
<b>Socialising in School</b>	<p>Students must not leave their groups; they will not be allowed to socialise with students in other groups at any time during the school day.</p>
<b>Moving around the Academy</b>	<p>When students are in a classroom, students must remain at their work desk, unless permitted to move by an adult. Students must stay in their allocated areas and move around the Academy as instructed by the signs and one-way system.</p> <p>Use the one way system at all times once in the building.</p>
<b>Sneezing and Coughing</b>	<p>Students must catch it, bin it and kill it in a tissue. Hands must then be washed. If a tissue cannot be reached in time, they must sneeze into their elbow. Students must cough into their elbow.</p> <p>There is a zero tolerance of any spitting, coughing or sneezing deliberately towards anyone. If it is suspected that you have done this, you will receive a fixed period exclusion whilst the matter is investigated further.</p>

<b>Illness</b>	If a student is unwell they must notify an adult immediately.
<b>Toilets</b>	Students must use the allocated toilets. They must flush the toilet after use and wash their hands thoroughly.

**The expectations above are not negotiable as our priority is the safety of our staff and students.**

**What happens if a student breaks these rules?**

Any instance of poor behaviour, which threatens the safety of others, the leadership team will contact the parent/carer and they would need to attend the academy immediately. The safety of everyone must be the priority. The member of the Leadership Team will then discuss their child's behaviour. If the behaviour persists, the Academy will need to complete a risk assessment and the student may be asked to stay away from the Academy. For serious incidents, a fixed-term exclusion will also be considered.

**Rewards for good behaviour and effort**

Children will continue to be recognised for their hard work and effort. They will receive merits on Showmyhomework and staff will continue to praise them by sending messages home.