

02 December 2021

Dear Parent/Carer

RE: PARENTS EVENING ON 09 DECEMBER 2021

Our parents evening for Year 11 is taking place on **Thursday 09 December 2021**. Attendance is compulsory and you should come with your son/daughter in full school uniform. This is an excellent opportunity for you to speak to the teachers of your son/daughter, discuss their progress and identify areas to work on to enable them to make the most progress over the next academic year.

School will end at the normal time of 3.15pm on this day. There will be no P6. The evening will then begin at **4.00pm and close at 6.00pm**.

There will be two short parent briefings in which Dr Mundeep Gill and Ms Emily Boxer will discuss with you how your child has been assessed and how to continue working towards success in their GCSEs. These will take place at **4.50pm and 5.50pm**. Parents should only attend one of these briefings. During this time teachers will not be conducting any appointments.

Please find attached to this letter an **appointments sheet** that your child will use to organise appointments with their teachers.

When you arrive at the academy, you will be asked to ensure you are wearing a facemask at all times while you are onsite unless you are exempt. We can provide a paper mask if you are unable to bring your own. You will also need to register upon arrival. Please ensure that only **one parent** attends the Academy with your child. To guarantee social distancing only one family can be in a room with a teacher at any given time. All spaces inside the Academy are well ventilated in accordance with government guidance.

I look forward to seeing you on 09 December 2021.

Yours sincerely



James Gordon
Assistant Principal



Appointments Sheet

Student _____

Appointment Time	Student
4:00	
4:05	
4:10	
4:15	
4:20	
4:25	
4:30	
4:35	
4:40	
4:45	
Parent Briefing - Hall	
5:00	
5:05	
5:10	
5:15	
5:20	
5:25	
5:30	
5:35	
5:40	
5:45	
Parent Briefing - Hall	



Teacher _____

Appointment Time	Student
4:00	
4:05	
4:10	
4:15	
4:20	
4:25	
4:30	
4:35	
4:40	
4:45	
Parent Briefing - Hall	
5:00	
5:05	
5:10	
5:15	
5:20	
5:25	
5:30	
5:35	
5:40	
5:45	
Parent Briefing - Hall	